

Room Consolidation Policy

The University Housing Office strives to always have each room filled to capacity whenever possible. However for a wide variety of reasons, housing vacancies occur. When vacancies exist, the Housing Office strives to assign or consolidate those vacancies to have vacant rooms rather than vacant bed spaces. This policy allows us to extend campus housing opportunities to the largest number of students or to be used in the event of an emergency situation. The University reserves the sole right to assign or reassign rooms when necessary.

If after the first 15 days of any semester, a student assigned to a 2 person 1 bath style room is without a roommate, they will be provided the following options by the Residence Hall Director:

- * Pay the additional cost of a single and stay in the current room.
- * Find a student that is in a similar circumstance within the allocated time period.

Students should begin looking immediately for a possible roommate. The RD will supply each student with a list of potential roommate candidates. Your RD will do everything possible to make the process comfortable, but whether you move, or the other person does, someone must relocate. Any individual who has not satisfactorily completed the process on the last day of Room Consolidation will be relocated at the discretion of the Residence Hall Director. That relocation is not subject to appeal.

Only those students who pay for a single may reside in a single. Because singles incur additional cost, a student must demonstrate the ability to pay before final approval will occur. Depending on your personal circumstance, The Office of Student Accounts may indicate that payment is required before approval. For others, payment may be deferred against available financial aid. *That decision is made by the Office Students Accounts and not by the Housing Office.*

Vacancies occurring during the summer or winter recess:

Prepare for an administrative assignment. The University Housing Office reserves the right to consolidate empty spaces or make reassignments when vacancies occur during the summer and winter recess.

updated 8.5.18