

## REQUEST FOR EXEMPTION FROM UNIVERSITY HOUSING RESIDENCY POLICY

Please read this form thoroughly before submitting request. The housing policy has been implemented for the following purposes: a) support student academic success; b) enhance student development; and c) assist students in making a smooth transition to university life. An exemption request is when a student is seeking to be exempt from the University Housing Policy.

**HOUSING REQUIREMENT:** All incoming undergraduate students who meet the following criteria are required to live in university housing for their first four semesters of enrollment (on-campus residence halls or Vulcan Villages):

- First time in college students who are enrolled full-time and permanent address is beyond a 50 mile radius from Cal U.
- Transfer students who have earned less than 24 credits at a previous institution (who are enrolled full-time)

Additional information regarding the Housing Residency policy can be found in the Student Handbook.

<http://www.calu.edu/current-students/student-services/files/Student-Handbook.pdf>

Exemptions: \_\_\_\_\_ Student commuting from the residence of their parents or legal guardians, which is within a radius  
50 mile of California University  
\_\_\_\_\_ Married Students  
\_\_\_\_\_ Students the age of 21 or older by the date of enrollment to the university  
\_\_\_\_\_ Other: (circle) Active Military, Student Teaching, Internship, Studying Abroad, Transferring &  
Graduating, or \_\_\_\_\_  
\_\_\_\_\_ Complete Withdraw from the University

**Please Note you may be charged a Termination Fee for breaking your contract.**

\_\_\_\_\_ Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_ CWID Number \_\_\_\_\_

\_\_\_\_\_ Date of Birth \_\_\_\_\_ Student Cell Phone # \_\_\_\_\_ Cal U Email Address \_\_\_\_\_

\_\_\_\_\_ Permanent Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone # \_\_\_\_\_

Exemption Request for (please circle all that apply): Academic Year Fall / Spring \_\_\_\_\_  
Year

**Do you want to cancel your Meal Plan?** Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY:** \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Charge

Reviewer's Comments: \_\_\_\_\_

Reviewer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please complete this form and submit it to the University Housing Office, California University of Pennsylvania, Room 118 Residence Hall B, 250 University Avenue, California, PA 15419, by fax 724-938-1671 or email back to [Housing@calu.edu](mailto:Housing@calu.edu)