

**APPENDIX A UNIVERSITY-WIDE PROMOTION COMMITTEE  
APPLICATION FOR PROMOTION  
Academic Year 20\_\_ - 20\_\_**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Department: \_\_\_\_\_ Present Rank: \_\_\_\_\_  
 Rank Sought: \_\_\_\_\_  
 Date of Last Promotion at California University of PA: \_\_\_\_\_  
 What is your Current Faculty Position? \_\_\_\_\_

***INSTRUCTIONS: Complete all fields on this form that apply to you and prepare two (2) copies of this application. The candidate must send one copy of the application to the Chair of the University-Wide Promotion Committee on or before November 1<sup>st</sup>, and submit another copy of this application and all supporting material (Dossier) to the Department Chairperson no later than November 1. The application and supporting materials (Dossier) must be accessible to the Department Promotion Committee at that time.***

**FULL TIME TEACHING EXPERIENCE**

Dates		Institution	Rank	Full-Time	Duties
From	To				

Length of Service in College/University Experiences as Teaching or Administrative Faculty: \_\_\_\_\_  
 Date of First Appointment at California University of PA: \_\_\_\_\_  
 Length of Service at California University of PA as Teaching or Administrative Faculty: \_\_\_\_\_  
 Dates of Most Recent Evaluation (*Evidence must be included in your dossier*): \_\_\_\_\_  
 Major Field in Graduate Studies: \_\_\_\_\_  
 Does your Graduate Work Relate to your Responsibilities at California University of PA? \_\_\_\_\_

**Earned Graduate Credits (*in chronological order*):**

Institution	Dates	Credits	Degree Earned	Dates Conferred

- ( ) Check here if you are not engaged in full-time teaching. Attach a separate sheet to this application form explaining your duties since your last promotion or initial appointment (coaching, library, etc.); also include a detailed statement about any release time for non-teaching activities.
- ( ) Check here if you intended to make an oral presentation before the committee. You can also request to meet with the committee after receiving your Department Promotion Committee's or Department Chairperson's recommendations.

_____	_____
<b>Date</b>	<b>Signature of Applicant</b>
_____	_____
<b>Date</b>	<b>Signature of Chair, UWPC</b>
_____	_____
<b>Date</b>	<b>Signature of the President of the University confirming all the information listed above based on the contents of the personnel file</b>