

California University of Pennsylvania
College of Education & Liberal Arts
 Department Endorsement for Pennsylvania Certification

Student Instructions – **Electronically** enter the appropriate information and then submit it to the Advisor/Program Coordinator/Department Chairperson for their review and signature. **Be sure to attach copies of all required documents.**

Last Name	First Name	MI	Maiden Name	CWID
Address		City		State
Program		Grad/Prog Completion Date		Personal Email
Program Certification Option: <input type="checkbox"/> Instructional I Certification <input type="checkbox"/> Administrative/Educational Specialist Certification <input type="checkbox"/> Endorsement		Degree/Certification Awarded: <input type="checkbox"/> Undergraduate Degree & Certification <input type="checkbox"/> Graduate Degree & Certification <input type="checkbox"/> Graduate Certification Only <input type="checkbox"/> Post Baccalaureate Certification <input type="checkbox"/> Endorsement		Location of Student Teaching or Practicum: District: _____ Grade Level: _____

**** Required Documents ****									
Instructional I Certification: <ul style="list-style-type: none"> Advisement Sheet Copy of Praxis test scores Transcript – Highlight conferred graduate degree and the following courses/grades: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">- American British Lit (3 cr) *</td> <td style="width: 50%;">- Support English Lang Learn *</td> </tr> <tr> <td>- English Composition (3 cr) *</td> <td>- Educational Psychology</td> </tr> <tr> <td>- Mathematics (6 cr) *</td> <td>- Teach in Multi-Cult Soc</td> </tr> <tr> <td>- Special Ed Found & Collab *</td> <td>- Tech Teaching & Learn</td> </tr> </table> <p><i>*Note: Must have a grade of “C” or higher</i></p>	- American British Lit (3 cr) *	- Support English Lang Learn *	- English Composition (3 cr) *	- Educational Psychology	- Mathematics (6 cr) *	- Teach in Multi-Cult Soc	- Special Ed Found & Collab *	- Tech Teaching & Learn	Administrative/Educational Specialist Certification: <ul style="list-style-type: none"> Advisement Sheet Copy of Praxis test scores Transcript – Highlight conferred graduate degree Endorsement: <ul style="list-style-type: none"> Advisement Sheet Transcript – Highlight endorsement courses
- American British Lit (3 cr) *	- Support English Lang Learn *								
- English Composition (3 cr) *	- Educational Psychology								
- Mathematics (6 cr) *	- Teach in Multi-Cult Soc								
- Special Ed Found & Collab *	- Tech Teaching & Learn								

**** FOR OFFICE USE ONLY ****			
REQUIREMENTS NEEDED FOR DEPARTMENT ENDORSEMENT FOR PA CERTIFICATION	YES	NO	N/A
Student has supplied evidence of a grade of C or better in all required major courses.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student has achieved at least a “Satisfactory” rating on the final evaluation used by their program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
To the best of my knowledge and belief, the candidate is known and regarded by the preparing institution as a person of good moral character and possesses those personal qualities and professional knowledge and skill that warrant issuance of the requested certificate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Final GPA	
------------------	--

TESTS	YES	NO	N/A
Student has passed Subject Area Praxis (i.e. Administrative/Educational Specialist) Test Name(s):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student has passed Praxis II, PECT Test Name(s):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student has passed Basic Skills Reading, Writing, and Math Test Name(s):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Completion of Approved Program

This is to verify that the student listed above has completed an approved program and is eligible to apply for certification.

Approval Signature

 Advisor/Program Coordinator or Department Chairperson

 Date