

## TIMS Credential Application

Complete this form and submit it to your Advisor/Program Coordinator for their review. **Be sure to sign and date the form.**

Last Name		First Name	MI	Former Last Name	Student ID
Address			City	State	Zip
Home Campus		Preferred Email		Phone	
PPID		Date TIMS Credential Application Completed Online			
Program 1			Grad/Prog Completion Date 1		
Program 2			Grad/Prog Completion Date 2		
<b>Program Certification Option:</b> <input type="checkbox"/> Instructional I Certification <input type="checkbox"/> Educational Specialist I <input type="checkbox"/> Supervisory I <input type="checkbox"/> Administrative I <input type="checkbox"/> Letter of Eligibility I <input type="checkbox"/> Endorsement <input type="checkbox"/> Program Specialist		<b>Degree/Certification Awarded:</b> <input type="checkbox"/> Undergraduate Degree & Certification <input type="checkbox"/> Graduate Degree & Certification <input type="checkbox"/> Graduate Certification Only <input type="checkbox"/> Endorsement		<b>Location of Student Teaching or Practicum:</b> Placement 1: District: _____ School: _____ Grade Level: _____ Placement 2: District: _____ School: _____ Grade Level: _____	

**\*\*\*\* Test Requirements \*\*\*\***

Please note that TIMS applications will not be processed until all required Praxis II/PECT exams are complete.

If you are using GPA for Praxis II/PECT exam(s), please check here and indicate which exam(s)/module(s).

Exam(s)/Module(s): \_\_\_\_\_

**\*\*\*\* Required Documents \*\*\*\***

**Attach copy of Transcript** – Highlight conferred degree and/or endorsement courses.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*\*\*\* FOR OFFICE USE ONLY \*\*\*\***

REQUIREMENTS NEEDED FOR DEPARTMENT APPROVAL FOR PA CERTIFICATION	YES	NO	N/A
Student has supplied evidence of a grade of C or better in all required major courses.			
Student has achieved at least a "Satisfactory" rating on the final evaluation used by their program.			
To the best of my knowledge and belief, the candidate is known and regarded by the preparing institution as a person of good moral character and possesses those personal qualities and professional knowledge and skill that warrant issuance of the requested certificate.			

<b>Final GPA</b>	
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**This is to verify that the student listed above has completed an approved program and is eligible to apply for certification.**

**Advisor/Program Coordinator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Advisor/Program Coordinator: Please send TIMS Credential Application and required documentation to TIMScredential@pennwest.edu

Additional Comments: