



Authorization to Challenge a Course

DISCLAIMER: Please download the form, fill out all information, SAVE the form to your computer and then submit your completed application to your Advisor.

(Failure to save the form will result in a loss of all typed information)

Before selecting courses to challenge, please note:

1. Student may earn credit for a course by passing an examination rather than taking the course. In order to do so, the student must obtain permission from the chairperson of the department that offers the course and the Registrar/Provost.
2. Student is responsible for any tuition and fees associated with the course.
3. Once you register to challenge a course, it cannot be converted back to a regular course.
4. Students may request to challenge a course according to the following schedule:
 - * 15-week session - within the first 6 weeks
 - * 5-week session - within the first 2 weeks
 - * 10-week session - within the first 4 weeks
5. Only grades of P (Pass) will be recorded and the course section number will be identified by a "XC". Earned credits will count toward graduation but will not affect your GPA.

Last Name: _____ First Name: _____ CWID No: _____

Phone Number: _____ Email Address: _____

Do you meet any of the following: Student Athlete Veteran International OSD TAA WIOA

Term challenge course will be taken: _____

(CRN #)	(Sub.)	(Course #)	(Course Title)	(# of Credits)

Please note: If challenged course puts your total credits over 18, you will need to be approved for an overload and will be responsible for any additional tuition monies owed to the University.

Student Signature

Date

Advisor Signature

Date

Department Chair Signature

Date

*** Department Chairs – Please forward signed form to Academic Records for processing. ***
Email: academicrecords@calu.edu