

**California University of Pennsylvania
Council of Trustees Regular Quarterly Meeting
Wednesday, June 5, 2019**

Meeting Minutes

I. CALL TO ORDER

The Council of Trustees at California University of Pennsylvania met in regular session on Wednesday, June 5, 2019, in the Old Main Conference Room, Office of the President. Acting Chair Davis called the meeting to order at 7:05 p.m.

II. RECORDING ATTENDANCE

Roll call indicated the following were in attendance:

Present

Robin Betza, Jim Davis, Stephen DeFrank, Larry Maggi, Tom Uram.

Geraldine Jones, University President; Bruce Barnhart, Provost and Vice President for Academic Affairs; Bob Thorn, Vice President for Administration & Finance; Nancy Pinardi, Vice President for Student Affairs; Christine Kindl, Vice President for Communications and Marketing; Tony Mauro, Vice President for University Development & Alumni Relations; Dave Garcia, Vice President for Enrollment Management; and Kelly Moran, Chief of Staff to the President.

Participated via conference call

Alex Arnold, Sarah Cassin, and Michele Mandell.

Absent

Tony Amadio and Sean Logue.

III. APPROVAL OF MINUTES

A motion was made by Stephen DeFrank, and seconded by Larry Maggi, to approve the minutes from the March 6, 2019, regular quarterly meeting.

Yeas: All

Nays: None

Motion Passed

IV. PUBLIC COMMENTS

None.

V. APSCUF COMMENTS

Craig Smith, APSCUF President, provided an update on behalf of APSCUF.

VI. CHAIRMAN'S REPORT

Acting Chair Davis provided a report on the following items:

- A. Presidential Evaluation Committee** – The Council of Trustees is to evaluate the President in accordance with procedures established by the Board of Governors, which recently updated the evaluation process to begin the evaluation after the end of the fiscal year. The Council will make recommendations to the Chancellor based on the Presidential Evaluation.
- B. Nominating Committee** – As acting chair, Davis appointed Tony Amadio, Tom Uram, and Stephen DeFrank to serve on the Nominating Committee. The election of officers will take place at the Council of Trustees meeting on September 18, 2019.
- C. Committee Assignments** – There are various seats available on the Council committees. Individuals interested in serving on a committee should contact Kelly Moran. Acting Chair Davis will review the committees and present suggested committee assignments at the Council of Trustees meeting on September 18, 2019. The new committee assignments will not be effective until the Council of Trustees meeting on December 4, 2019.

VII. PACT UPDATE

Trustee DeFrank provided a brief PACT update.

VIII. UNIVERSITY PRESIDENT'S REPORT

President Jones provided an update on the State System Redesign and the University-wide Strategic Planning process.

A. Resolution for Annette Ganassi

A motion was made by Michele Mandell, and seconded by Robin Betza, to approve a resolution of appreciation for Immediate Past Chair Annette Ganassi, in recognition for her faithful service to the Council of Trustees of the California University of Pennsylvania.

Yeas: All

Nays: None

Motion Passed

B. Proposed Bylaw Changes

Added language to create an Enrollment Management Committee, which will review and discuss University enrollment strategies, enrollment trends, activities, and initiatives.

IX. COMMITTEE REPORTS

A. Academic Affairs

Provost Barnhart provided the following update to Council.

1. Quarterly Update

Provost Barnhart described academic programs in Molecular Biology and Veterinary Technology that are beginning this fall. He also reported that the University received \$12.5 million in grants, contracts, and in-kind gifts in the 2018-2019 fiscal year.

2. Enrollment Management Update

Vice President Garcia reported that Cal U expects to exceed its fall 2019 enrollment goal for first-year students. However, summer enrollment has dropped by 1.3% compared to last year, and an overall 7% decrease in full-time equivalency (FTE) enrollment is anticipated this fall.

B. Administration and Finance

Vice President Thorn provided the following update to Council.

1. Quarterly Contract and Purchases

A motion was made by Larry Maggi, and seconded by Tom Uram, to approve the quarterly contracts and purchases over and under \$10,000 negotiated or awarded by the President or her designee, as well as all contracts for consultative services for the period of January 21, 2019 to April 20, 2019.

Yeas: All

Nays: None

Motion Passed

2. Memorandum of Understanding

- SAI

A motion was made by Robin Betza, and seconded by Stephen DeFrank, to approve the Memorandum of Understanding between the California University and the Student Association, Inc. (SAI).

Yeas: All

Nays: None

Motion Passed

- Foundation

A motion was made by Stephen DeFrank, and seconded by Tom Uram, to approve the Memorandum of Understanding between the California University and the Foundation for the California University of Pennsylvania (Foundation).

Yeas: All

Nays: None

Motion Passed

3. Fiduciary Agreement

A motion was made by Larry Maggi, and seconded by Robin Betza, to approve the Fiduciary Agreement between the Foundation for the California University of Pennsylvania and the California University of Pennsylvania.

Yeas: All

Nays: None

Motion Passed

4. External Financial Support

A motion was made by Michele Mandell, and seconded by Alex Arnold, to approve the resolution and statement certifying the University complies with the Board of Governors Policy 1985-04-A.

Yeas: All

Nays: None

Motion Passed

5. Proposed Private Instruction in Music/Voice Fee

A motion was made by Tom Uram, and seconded by Robin Betza, to approve the implementation of the proposed Private Instruction in Music/Voice fee for all private instruction courses in Music and Voice effective Fall 2019 semester.

Yeas: All

Nays: None

Motion Passed

6. Capital Spending Plan – Revised

A motion was made by Stephen DeFrank, and seconded by Tom Uram, to approve the revised Capital Projects Spending Plan proposed for fiscal years 2019-2020 through 2023-2024.

Yeas: All

Nays: None

Motion Passed

7. Annual Inspection of Facilities

A motion was made by Larry Maggi, and seconded by Robin Betza, to approve the Annual Inspection of Facilities report that outlines the state of all University educational and general auxiliary buildings, as well as its infrastructure.

Yeas: All

Nays: None

Motion Passed

8. Quarterly Update

Vice President Thorn reported that renovations at Coover Hall and Lilley Field are nearly complete, and both will be used this fall.

9. Quarterly Budget Update

Vice President Thorn reviewed the 2018-2019 budget.

C. Student Affairs

Vice President Pinardi provided the following update to Council:

1. Quarterly Update

Vice President Pinardi introduced Donna George, a Cal U employee and coordinator for the Pennsylvania State System's Alcohol and Other Drug Coalition. In existence since 2003, the coalition implements strategies to eliminate unsafe drinking and drug abuse on all 14 system campuses. Donna explained that Cal U is the pilot location for using SBIRT – Screening, Brief Intervention, and Referral to Treatment program with students who visit university health centers. The voluntary program, most commonly used in clinical settings, includes screenings and consultation regarding drug and alcohol use. The project is funded through a \$175,000 grant from the Pennsylvania Commission on Crime and Delinquency.

D. Communications and Marketing

Vice President Kindl provided the following update to Council.

1. Quarterly Update

Vice President Kindl highlighted her area's production and outreach during the past academic year. Among noteworthy statistics: 3,294 radio and 108 television spots aired, and digital ads garnered 42.2 million views. Some 240 news stories were posted on the Cal U website, and more than 3,000 unique stories about the University appeared in print. The calu.edu website had 6.17 million page views, including 112,853 for the application page alone. The team completed more than 900 creative projects, including 20 feature videos.

E. University Development and Alumni Relations

Vice President Mauro provided the following update to Council.

1. Quarterly Update

Vice President Mauro reported that his office has raised nearly \$3.7 million in donations, which includes more than \$2.1 million in cash donations in fiscal year 2018-2019. Both of these totals are the second highest in the past seven years. Mauro encouraged those in attendance to attend the upcoming Bow Ties & Pears Ball on Saturday, June 29, 2019, at the Convocation Center on campus.

X. EXECUTIVE SESSION

None.

XI. ADJOURNMENT

A motion was made by Tom Uram, and seconded by Stephen DeFrank, to adjourn the meeting. The meeting adjourned at 8:53 p.m.